

Soft Skills | Überfachliche akademische Kompetenzen

Academic English Writing

Course lecturer: Dr. Réka Mihálka, Academic English Services, University of Bern

Contact: reka.mihalka@aes.unibe.ch

ECTS: 2

Time: Wednesdays, 14.15-17.15

Place: Unitobler, Lerchenweg, Room F-104

This course aims to help students identify in what respects their writing needs improvement, and to give them the opportunity to practice these aspects. In order to achieve these goals, we will rely on model texts to identify certain stylistic features, will discuss matters of grammar and vocabulary, and have practice in diverse text types. Course participants will receive regular and individual feedback on their writing.

Provisional course outline

| | Date | Focus | Topics | Homework |
|---|----------|--|--|---|
| 1 | March 11 | The practical aspects of academic life: the CV, cover letters, project proposals, official letters | Introduction Sentence structure in English Formal writing Model texts for articles | A cover letter <i>or</i> a project proposal Finding a model text |
| 2 | March 18 | Writing for journals vs. writing a thesis | Planning and managing the writing process The sequence of writing The writing context Picking the right journal | To maintain a research diary for two weeks |
| 3 | April 1 | Paragraph structure | Topic progression Cohesion Linking devices | A structured paragraph |
| 4 | April 15 | Definitions | Concise and extended definitions False friends | An extended definition |
| 5 | April 29 | Literature review | Integrating sources Citation systems Reporting verbs Stance | A literature review <i>or</i> a paragraph with integrated sources |
| 6 | May 13 | Introductions Conclusions | Emphasis Hedging | An introduction <i>or</i> a conclusion |
| 7 | May 20 | Titles Abstracts | Self-editing your text Punctuation | An abstract |

Institute of Advanced Study
In the Humanities and the
Social Sciences | IASH
Muesmattstrasse 45
CH-3012 Bern
www.iash.unibe.ch

^b
UNIVERSITÄT
BERN

Soft Skills | Überfachliche akademische Kompetenzen

Réka Mihálka is a lecturer in Academic English at the Academic English Services at the University of Bern. She received her summa cum laude PhD in English Literature at Eötvös Loránd University, Budapest, Hungary in 2011. Beforehand, she held fellowships at Kyoto University, Japan; Birkbeck College, University of London, UK; the Catholic University of Leuven, Belgium; and New York University, the USA. She has been living in Switzerland for more than three years.

Anmeldung bis **15.02.2014** bei michael.toggweiler@iash.unibe.ch, KSL und ILIAS (für Teilnehmende der Universität Bern).

ILIAS: https://ilias.unibe.ch/goto.php?target=crs_775240_rcodeTr77HR3DUd&client_id=ilias3_unibe

Institute of Advanced Study
In the Humanities and the
Social Sciences | IASH
Muesmattstrasse 45
CH-3012 Bern
www.iash.unibe.ch

u^b

^b
UNIVERSITÄT
BERN